

WASTE OIL & FILTER PROCEDURE

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QHSE PROCEDURE

Viking Industrial

Approval and revision status

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1. Purpose:

Viking Industrial is committed to environmentally responsible waste management practices. Our waste oil and filter process ensures the safe disposal and recycling of waste oil and filters while minimizing environmental impact and complying with regulations.

2. Procedure:

2.1 Waste Oil and Filter Collection:

Drain all waste oil and filters into designated waste oil Intermediate Bulk Containers (IBCs). Place drained filters into dedicated waste oil bins located outside of the fluids container. All drained waste oil drums and containers must be placed back in their designated area for proper disposal.

2.2 Notification for Collection:

Regularly monitor waste oil IBCs' fill levels and notify the workshop manager when they reach 75% capacity for timely collection and disposal.

2.3 Spill Cleanup:

In the event of any spills within the container, immediate action is required. Clean up any spills within the container immediately using appropriate spill response equipment and materials. Notify the workshop manager of the spill and the actions taken for documentation and further investigation if necessary.

2.4 Waste Rag Disposal:

All used rags must be placed in the dedicated waste rag bin located outside of the fluids container. Ensure that used rags are properly disposed of to prevent contamination and environmental harm.

3. Responsibilities:

All employees are responsible for following this waste oil and filter process. Workshop managers are responsible for overseeing waste oil IBCs' fill levels and arranging timely collections. Employees are also responsible for promptly reporting spills and ensuring proper disposal of waste rags.

By following this waste oil and filter process, we can ensure the safe and environmentally conscious disposal of waste oil and filters. It is the responsibility of every team member to uphold these procedures and contribute to our commitment to sustainability and regulatory compliance.

Viking Integrated Management System:	DOC_O_PRO_047_REV0 – Waste Oil & Filter Procedure		
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